

THE KILLEARN TRUST
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

THE KILLEARN TRUST

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THE KILLEARN TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mr J Parker	- Chairman
Mrs K Pollock	- Secretary
Mrs G Smith	- Treasurer
Mr J Ptolomey	
Mr A Berrill	- Ex Officio (Resigned 5 May 2022)
Mrs P Craigie	- Ex Officio
Rev S Sharp	- Ex Officio

Principal office

7 Napier Road
Killearn
Glasgow
G63 9PB

Charity number

SC003347

Independent examiner

Wylie & Bisset LLP
168 Bath Street
Glasgow
G2 4TP

Bankers

Bank of Scotland
2 Station Road
Milngavie
Glasgow
G62 8AA

Solicitors

Brodies LLP
110 Queen Street
Glasgow
G1 3BX

Investment advisors

Tilney Bestinvest
130 St Vincent Street
Glasgow
G2 5SE

Website

www.killearn.org.uk/killearntrust.html

THE KILLEARN TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

The legal and administrative information on page three forms part of this report.

Objectives and Activities

The Trust is a registered Scottish Charitable Incorporated Organisation (SCIO).

The main objective of the Trust is to inaugurate and/or assist either financially or in any other way any scheme, purpose, society or object which in any way promote the moral, social and intellectual welfare of the inhabitants of the Parish of Killearn. This is largely achieved through the provision of affordable housing to deserving individuals from the Killearn area and donations to worthwhile causes within the community. The trust is also involved in local conservation and environmental issues.

The Trust owns nine residential properties and four open spaces, purchased in order to meet the charity's objectives.

Structure, Governance and Management

Trustees

The Trust is run by the Trustees and those who served the charity during the year were as follows:

Mr J Parker	- Chairman
Mrs K Pollock	- Secretary
Mrs G Smith	- Treasurer
Mr J Ptolomey	
Mr A Berrill	- Ex Officio (Resigned 5 May 2022)
Mrs P Craigie	- Ex Officio
Rev S Sharp	- Ex Officio

The Trustees normally have quarterly meetings with the day to day running of the Trust delegated to the Secretary and Treasurer. The covid pandemic has meant that no meetings were held during the 2021 financial year. Quarterly meetings recommenced in June 2021. An honorarium of £100 each is paid to the Secretary and Treasurer each year. The other trustees are unpaid but are occasionally refunded for small amounts of expenditure.

Elected Trustees come up for election every four years. Ex Officio Trustees are Trustees based on the position they hold within the village, namely Minister for Killearn Kirk, Killearn Primary School Head Teacher and one of the Councillors for the Forth and Endrick Ward of Stirling Council.

The Councillor did not stand for re-election in May 2022 and a Successor has not yet been appointed. The Head Teacher has been seconded for part of each week and her duties are now shared with the Deputy Head Teacher.

The Trust has reviewed its policies relating to induction and training to comply with the new guidelines and recommendations from the Office of the Scottish Charity Regulator. This has ensured that its policies are sufficient to meet the training needs of its Trustees and that the charity continues to maintain the highest possible standards of service delivery.

THE KILLEARN TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Risk

The Trustees have assessed the major risks to which the Trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Achievements and Performance

Properties

Routine repairs and maintenance were carried out to all nine properties. There has been extra expenditure on some of the properties including roof and chimney repairs, replacement of central heating and electrical compliance work. The tenancy on one property terminated after the year end and considerable upgrading work to meet current requirements will be needed.

The Trust's factors, Redpath Bruce LLP, continue to be accountable for all matters relating to the properties including rent collection and payment of invoices. They are taking appropriate precautions for Covid-19.

Funding

Grants totalling £4,595 were made during the year for Colourful Killearn, a new sign at the Toll House, an archaeological dig in Killearn Glen, Christmas lights and the Killearn 10K race.

Open Spaces

The Glebe has not been used for any community events during the year because of the Covid pandemic. Since the year end, work has been carried out on Well Green to clear the overgrown bushes and trees.

Buchanan Monument

The Trust has continued to maintain the grounds of the Buchanan Monument.

Parish of Killearn Book

A further 10 copies of the third edition of the Parish of Killearn book have been sold during the year.

Impact of COVID-19

There has been much less impact from the Covid 19 pandemic this year.

Financial Review

The Trustees are responsible for the Trust's internal financial controls which aim to give reasonable assurance that issues are identified as they arise and are dealt with appropriately in an effective and timely manner. The Trustees normally meet quarterly to review administration of the owned properties, the financial performance of its investments and to assess donation requests from local groups and individuals.

It is the policy of the Trust that unrestricted funds, which have not been designated for a specific use, should be maintained at a level which ensures that the Trust has sufficient funds available to carry out major refurbishments to at least two properties at any time, or more minor upgrades, which may be required by legislation, to all nine properties, as well as continuing to provide investment income for future expenditure. An estimate for these refurbishments at current costs would be £200,000. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year, with the Trust's general reserves sitting at £783,806 at the year end.

THE KILLEARN TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Financial Review

The acquisition and disposal of investments, together with the management of the Trust's portfolio, was carried out by the Trust's advisers, Tilney Bestinvest. The market value of the investments at the year end was £950,388.

Plans for the Future

The future plans of the Trust will be to continue to provide affordable housing to deserving individuals from the Killearn area and to make donations to worthwhile causes within the community including conservation and environmental issues.

Statement of Trustees' Responsibilities

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charity Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the charity constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees and signed on their behalf by

Mr J Parker – Chairman

Date: 27 September 2022

THE KILLEARN TRUST

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE KILLEARN TRUST

I report on the accounts for the year ended 31 March 2022, which are set out on pages 6 to 12.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Scott Gillon BA (Hons), FCCA, CA

Wylie & Bisset LLP

168 Bath Street

Glasgow

G2 4TP

Date: 27 September 2022

THE KILLEARN TRUST

STATEMENT OF FINANCIAL ACTIVITIES

(Including an Income and Expenditure account)

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Total 2022 £	Total 2021 £
Income			
Investment income	2	22,058	24,778
Charitable activities	3	53,103	51,777
Total Income		75,161	76,555
Expenditure			
Costs of raising funds			
Investment management costs		11,046	9,757
Charitable activities			
Direct charitable expenditure	4	45,414	25,433
Support costs	5	1,715	1,386
Total Expenditure		58,175	36,576
Net income/(expenditure) before gains and losses on investments		16,986	39,979
Gains/(losses) on investments			
Realised		10,626	(3,062)
Unrealised		51,022	102,861
Net movement in funds		78,634	139,778
Fund balances at 1 April 2021	11	2,761,467	2,621,689
Fund balances at 31 March 2022	11	2,840,101	2,761,467

All funds are unrestricted.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE KILLEARN TRUST

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Land and Buildings	7		1,741,422		1,741,422
Investments	8		<u>1,017,574</u>		<u>966,146</u>
			2,758,996		2,707,568
Current assets					
Stock			-		-
Debtors	9	3,479		5,230	
Cash at bank and in hand		<u>79,917</u>		<u>51,886</u>	
		83,396		57,116	
Current liabilities					
Creditors: amounts falling due within one year	10	<u>(2,291)</u>		<u>(3,217)</u>	
Net current assets			<u>81,105</u>		<u>53,899</u>
Net assets			<u>2,840,101</u>		<u>2,761,467</u>
Funds					
Unrestricted funds	11		<u>2,840,101</u>		<u>2,761,467</u>
			<u>2,840,101</u>		<u>2,761,467</u>

Approved by the trustees and signed on their behalf by:

Mrs G Smith – Treasurer

Mr J Parker - Chairman

Date: 27 September 2022

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Basis of preparation

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Killearn Trust meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Trustees consider there are no material uncertainties about the Trust's ability to continue as a going concern.

1.2 Income resources

Donations, legacies and other forms of voluntary income are recognised as income when receivable, except insofar as they are incapable of financial measurement.

1.3 Expenditure

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities. The Trust is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

1.4 Fixed Assets

All assets are valued at historical cost. It is the charity's policy to maintain the Properties in a state of good repair, the cost of maintenance being charged in the Statement of Financial Activities in the year it is incurred. Consequently, the Trustees consider that the residual value (based on cost or subsequent valuation) of the property is such that no depreciation is required. Prior to 1 April 2020 the property was held at revaluation which represents a change in accounting policy.

1.5 Investments

Quoted investments are valued at Market Value.

1.6 Stock

As the original cost of the Parish of Killearn books has been exceeded by the income from sales, no value is attributed to the remaining stock.

1.7 Debtors and prepayment

Debtors comprise rentals due to be paid to the Trust by the property agents, minor rent arrears and amounts paid in advance for expenses.

1.8 Cash at bank

This comprises cash held by the Trust's bankers.

1.9 Liabilities and provisions

This comprises estimates due by the Trust for services received but not yet paid for.

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (continued)

1.10 Financial Instruments

The Trust only has financial assets and liabilities of a kind that qualify as basic financial instruments.

1.11 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

General funds are used for payment of grants and donations, the maintenance of properties, professional fees in connection with the Trust's assets and any other expenses that arise.

Further details of each fund are disclosed in note 11.

1.12 Judgements and key sources of estimation uncertainty

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

2 Investment income

	2022	2021
	£	£
Income from listed investments	22,055	24,762
Interest receivable	3	16
	<u>22,058</u>	<u>24,778</u>

3 Income from charitable activities

	2022	2021
	£	£
Rental Income	52,966	51,656
"Parish of Killearn" book	137	121
	<u>53,103</u>	<u>51,777</u>

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Direct Charitable expenditure

	2022	2021
	£	£
Repairs, maintenance & insurance of properties	32,509	18,684
Buchanan Monument maintenance	610	585
Well Green maintenance	140	1,927
Glebe maintenance	60	33
Grants to Killearn Primary School	2,200	2,700
Donations	4,595	800
Legal & professional fees	5,300	704
	45,414	25,433

5 Support costs

	2022	2021
	£	£
Independent examiner's fees	1,380	1,100
Meeting costs	56	-
Honoraria	200	200
Sundry expenses	79	86
	1,715	1,386

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or expenses during the year other than the Honorary Secretary and Treasurer (2021: none other than honorarium). It was agreed to pay them an honorarium of £100 per annum (2021: £100 per annum). There are no other related party transactions (2021: none).

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Tangible Fixed Assets

	Land & Buildings £	Total £
Cost		
Balance at 1 April 2021	1,741,422	1,741,422
Disposals	-	-
As at 31 March 2022	1,741,422	1,741,422
Net book value		
As at 31 March 2022	1,741,422	1,741,422
As at 31 March 2021	1,741,422	1,741,422

The properties included above were recognised using a previous open market basis valuation as a deemed cost. The historic cost of the properties was £66,469. No depreciation has been charged on the properties.

8 Fixed asset investments

	UK quoted shares £	UK cash in portfolio £	Total £
Market value at 1 April 2021	962,160	3,986	966,146
Acquisitions at cost	114,549	63,200	177,749
Disposals at cost	(177,343)	-	(177,343)
Change in value in year	51,022	-	51,022
Market value at 31 March 2022	950,388	67,186	1,017,574
Historic cost at 31 March 2022	635,515	67,186	702,701
Historic cost at 1 April 2021	698,309	3,986	702,295
Reconciliation of movements on unrealised gains on investments:			
Unrealised gains at 1 April 2021	263,851	-	263,851
Net gains/(losses) on revaluations in year	51,022	-	51,022
Unrealised gains at 31 March 2022	314,873	-	314,873

9 Debtors

	2022 £	2021 £
Rent arrears	290	1,240
Property agents	2,199	3,060
Prepayments	990	930
	3,479	5,230

THE KILLEARN TRUST

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals	2,291	3,217

11 Analysis of charitable funds

2022 Analysis of Fund Movements	Balances at 1 April 2021 £	Income £	Expenditure £	Transfers £	Gains/ (Losses) £	Balances at 31 Mar 2022 £
Unrestricted Funds						
General	756,194	75,161	(58,175)	-	10,626	783,806
Unrealised appreciation	263,851	-	-	-	51,022	314,873
Land & Buildings	1,741,422	-	-	-	-	1,741,422
Total Unrestricted Funds	2,761,467	75,161	(58,175)	-	61,648	2,840,101
Total Restricted Funds	-	-	-	-	-	-
Total Funds	2,761,467	75,161	(58,175)	-	61,648	2,840,101

2021 Analysis of Fund Movements	Balances at 1 April 2020 £	Income £	Expenditure £	Transfers £	Gains/ (Losses) £	Balances at 31 Mar 2021 £
Unrestricted Funds						
General	785,746	76,555	(36,576)	(66,469)	(3,062)	756,194
Unrealised appreciation	1,835,943	-	-	(1,674,953)	102,861	263,851
Land & Buildings	-	-	-	1,741,422	-	1,741,422
Total Unrestricted Funds	2,621,689	76,555	(36,576)	-	99,799	2,761,467
Total Restricted Funds	-	-	-	-	-	-
Total Funds	2,621,689	76,555	(36,576)	-	99,799	2,761,467

The unrestricted funds are available to be spent for any of the purposes of the charity.